



## TUITION PAYMENT POLICY 2021-2022

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أكاديمية قطر للموسيقى  
Qatar Music Academy

Member of Qatar Foundation

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# TUITION FEE POLICY

**Application Fee:** a one-time, non-refundable Fee, payable after submitting the online application to secure confirmation

**Tuition Fee:** Fees are payable at the beginning of each term and must be paid in accordance to the date stipulated by the school calendar

- Each programme consists of two academic terms.
- Each term payment must be paid in full. (Qatar Music Academy does not currently provide an installment plan OR financial aid scheme.)
- Tuition fees are calculated according to the number of classes and the enrollment schedule of the student. (Students will not be charged for concert, and scheduled performance dates.)
- Academic Programme students may register for more than one ensemble class. Our programs only offer one ensemble class free of charge. The Student with two ensembles will be charged for the highest costing ensemble of the two.
- Academic Programme students who choose to switch programmes, will follow program fee rules.
- Qatar Music Academy Grant students who register for any extra classes will be charged for these classes. (Refer to QMA Scholarship Policy)
- Examination fees are not included in the tuition fees.
- The instrument security deposit (bank cheque) is not included in the tuition fees. (Refer to Instrument Agreement)
- The uniform fee is not included in the tuition fees. (Refer to Uniform Agreement)
- In the event a student has not paid their tuition fees by the calendar deadline, the student's seat will be forfeited. (Late Payments Policy)
- Students who wish to transfer to another program (e.g. Academic to Music for All) must notify the Head of their Department one month prior to switching.
- Students who start attending later than their scheduled class dates will still be liable to pay for the classes they have not attended. (Please Refer to Refund Policy)
- Qatar Music Academy reserves the right to change the tuition fees and policies at any time.

## **Tuition Fee Discount:**

- Qatari nationals are eligible for a 15% discount on the Academic and Music for All Programmes.
- Scholarship Students (Qatari) not eligible for discount.
- Qatar Music Academy does not currently have a financial aid program.
- There are no other discounts available at Qatar Music Academy as of 2021-2022.

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- Qatar Music Academy reserves the right to change the discount policy at anytime.

**Payment Methods:** Qatar Music Academy accepts:

- Debit and credit card payment.
- A Bank Transfer.
- Cash or Cheque payments are not acceptable.

**Late Payments:** Please note that a late fee penalty applies if tuition is not paid in full by the stipulated payment deadline set by the Qatar Music Academy school calendar

- If the tuition is paid after the deadline date, a **250 QAR** non-refundable penalty fee will be applied for each week (max of 2 weeks).
- Late fee penalty will apply from the 'Payment Deadline' date until the 'Seat Cancellation' date, on the third week the student will be unable to pay their tuition and will be dismissed from the Academy.
- The late fee penalty policy applies to both academic terms on all Programmes.

**Tuition Fee Refund:**

- A refund will grant on a **case-by-case** basis, only within the first 14 days from the date of actual payment.
- A 100% refund is eligible, in the event that the QMA are not able to provide alternative teacher or alternative schedule, that is subject to the approval of the director
- To process the refund, the student/parent **MUST** submit the original receipt (white copy), card holder bank account details and QID to QMA's Finance Department. (Refund will not be given if original receipt is not provided.)
- The refund may take up to 60 working days to process.
- The minimum amount to be refunded is 500 QAR.
- The amount refunded will only be credited to the same card used for payment and card holder must be one of the parents/students.
- A refund will not be considered if the card holder not one of the parents/students.
- A refund will not be considered for late payments.
- Students who miss or do not attend paid classes, will not be reimbursed for the classes missed.
- In the event a student has missed 3 consecutive classes without prior written notice, the student's seat will be forfeited from the Academic Music Program, and a refund will not be applicable. (Please Refer to Family Handbook)
- In the event of sudden emergencies on behalf of the student (leaving the country, injury, etc.) Qatar Music Academy will not reimburse the tuition fee.

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- Qatar Music Academy will not be held liable for the reimbursement of tuition fees in event of circumstances/ conditions not within its jurisdiction (Natural disasters, unexpected national holidays, power outages, severe weather conditions, State emergencies, viral infections, etc.)
  - Students who have fully paid the tuition fee and choose to switch programmes will not be guaranteed a refund.
  - There is no fee transfer eligibility for siblings or to next academic term, in the event of cancelation or withdrawal.